

# Non-Departmental

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Non-Departmental courses are designed to complement and enrich the regular academic course offerings and to develop skills important to academic success.

**ND 0003. Study Abroad. 3 Semester Hours.**

**ND 0006. Semester Abroad. 6 Semester Hours.**

**ND 0009. Semester Abroad. 9 Semester Hours.**

**ND 0012. Semester Abroad. 12 Semester Hours.**

**ND 0013. Non-Departmental. 13 Semester Hours.**

**ND 0015. Semester Abroad. 15 Semester Hours.**

**ND 0016. Study Abroad. 16 Semester Hours.**

**ND 0017. Study Abroad. 17 Semester Hours.**

**ND 0018. Study Abroad. 18 Semester Hours.**

**ND 0101. Personal and Academic Development. 1 Semester Hour.**

A required non-credit, Pass/No Pass course for all incoming freshmen. Skills for ease in transition to University life. Course designed to increase understanding of one self; develop interpersonal relationship skills; explore and clarify academic/career goals; and development of time management. Although ND 0101 will not be included in total hours earned, it will be counted in total registered hours.

**ND 0102. Reading Comprehension&Critical. 1 Semester Hour.**

A required non-credit, P/NP course for incoming freshmen who have demonstrated need to develop higher-level reading comprehension and critical-thinking skills. Instruction aimed at developing the inferential and applied level comprehension skills necessary for understanding college level textbooks and critical thinking skills needed for evaluating and applying textbook content.

**ND 0103. Personal&Academic Success. 1 Semester Hour.**

A non-credit, P/NP course recommended for first-year students placed on academic probation. The course is designed to help students improve their academic standing through self understanding, goal setting, and study skill development.

**ND 0301. Academic Skills. 3 Semester Hours.**

Enrichment or deficiency course which develops the following skills: use of textbooks; note taking; methods of taking tests; use of library; ability to concentrate.

**ND 0311. Coll Preparatory Skills. 3 Semester Hours.**

Course designed to improve vocabulary, reading rate, and comprehension to college level ability and preparation for taking standardized tests such as those required for entrance into colleges and universities.

**ND 1101. Intro to Bibliography. 1 Semester Hour.**

An Individualized Instruction, one-hour, Pass/No Pass course. Skills necessary for effective use of the library and greater awareness of the basic concepts and principles used in the organization of information.

**ND 1111. Career Planning-Goals Clarific. 1 Semester Hour.**

Focus on self assessment and career development; investigation of various stages in career planning and job search skills enhancement; development of an awareness of internship, employment, and/or graduate and professional school opportunities. Class will offer individualized career development plan options and use of electronic and print resources.

**ND 1122. University Life: Personal & Academic Development. 1 Semester Hour.**

An orientation to University policies, procedures, organizations, and activities; development of an awareness of personal needs within the University; Pass/No Pass.